

Kalamazoo VALLEYTM

community college

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of November 2, 2010 Cabinet Meeting
Date: November 2, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Kocher, and Schlack

Absent: Johnson & Niewoonder

TBO Discussion

- a. Reported on the following **Personnel** items:
 - o Mimi Johnson will retire effective December 31, 2010.
 - o Brandy Thompson resigned from the Student Success Center at Anna Whitten Hall effective November 11.
- b. Reality Checks:
 - o none
- c. Kudos! were given to:
 - o Ken Barr Jr. for his outstanding presentation at the Great Managers Program (both sessions).
 - o Grant Chandler, Nora Evers, Bruce Kocher and Dennis Bertch for the good attendance and great reviews for the Faculty Success Center/Developmental Education seminars.
- d. Book discussion:
 - o Louise led the discussion of chapter six for *"The Unthinkable."* Jim DeHaven will present chapter seven at next week's meeting.

Approval of Minutes

The Cabinet approved the minutes of the October 19, 2010 meeting as presented.

Other

- o Very positive feedback for the Great Managers Program.
- o New construction updates: Institutional Research, Financial Aid and Admissions will move into their new offices Nov. 12 and be open for business on Nov. 15. Student Success Center, Counseling and Focus will move into their new offices Nov. 19 and be open for business on Nov. 22. KRESA will be relocating to room 8370.

Other Discussion Items

- We are looking into having a company on campus for “shredding” at scheduled times throughout the year.
- The following are changes to the Budget Authority list: Deb Coates for the sciences, Mike Collins for the Foundation, and Amy Louallen for Wellness/Fitness.
- Terry reported some issues with the telephone reports; no reports will be issued for October. He also reported that Verizon will offer discounts to KVCC employees for their calling plans.
- There are early discussions underway with WMU and K College possibly partnering with KVCC for the Early College Education programs.
- Louise presented a review of “Use of College Vehicles.”

Travel

- Ken Rakoski attended Hydrostatic Wheel Loader October 18-22 in Lansing.
- Bob Stokes, Leonard Peck and Scott Williams will attend “Turf grass and the Environment” in Grand Rapids on November 5.
- Tim Kane, Theresa Shane and Linda Rzoska will attend “Understanding and Analyzing Systemic Racism” at the Douglas Community Center, December 9-11.
- Jennifer Woodstock and Sherman Potter will attend Law Enforcement Information Network Training in Grand Rapids November 4.

Grants

- None

**Next Cabinet Meeting – November 9 at 8:00 a.m.
Board Meeting - November 9 at Texas Township Campus**